

## Tender Document

Embassy of India, Brasilia invites proposals for doing proposed maintenance schedule for the open space and garden area of chancery of 13,288 sq meters.

The proposal should include the monthly contract fee for executing following item of work:

1. Irrigation-Watering of Plants- Daily, (This also includes the repair/maintenance of the irrigation systems.
2. Manuring Fertilization- As per requirements. The cost of purchase of fertilizer should be included in the proposal as Embassy would not make any separate payment for this.
3. Lawn mowing summer, winter, rains- fortnightly
4. Plant Protection- Need based
5. Prunning & Trimming of Trees/Shrubs Creeper etc- weekly basis
6. Cultivation & weeding- As and when required
7. Seasonal flowering plants- As decided by Embassy from time to time, these plants have to be planted and maintained
8. Top dressing with soil & manure-Once in six months
9. Repair & replacement of plants, leveling-As and when required
10. Hedge cutting- Monthly
11. Any other item (Horticulture, Civil, Electrical, U/F Water supply)- on need basis
12. Cleaning & Washing of the common and open areas outside the residential premise and also the open areas outside the Chancery, including the Car Parking- At least once in a month
13. Any other works related to garden which is not listed above-As per requirement of Embassy
14. Gardening equipment- All gardening equipment required for garden maintenance must be supplied by the company

Proposal enclosing all the above mentioned works/items/with breakup of the expenditure for carrying out the each of the above mentioned tasks may be sent in sealed envelopes addressed to Head of Chancery, Embassy of India, SES 805, Lote 24, Asa Sul, Brasilia-D.F. 70452-90